# BCA WEB GUIDE

## QUICK GUIDE

Your support for quick and effective vehicle purchases.



www.bca.com



## BCA WEB GUIDE.

### Your support for quick and effective vehicle purchases.

### Find auctions. Search for vehicles. View vehicle information. Take part in online auctions. But how?

Our web guide explains the most important features and functions of the BCA website to you. With this help can quickly start using the BCA market place!

- 1. BCA homepage
- 2. BCA registration
- 3. My BCA Online
- 4. BCA vehicle search
- 5. BCA auction calendar
- 6. Auction catalogue
- 7. Vehicle description
- 8. Submitting a bid (LiveBid)
- 9. Submitting a bid (Live Online)
- 10. Submitting a bid (xBid)
- 11. BCA bidding agent (On site, Live Online & LiveBid)
- 12. BCA Premium Partner



## 1. BCA HOMEPAGE

### Welcome to the BCA homepage

Here you will find highlights, upcoming auctions and additional important information! With just a few clicks you can search for vehicles, in the auction calendar and much more.



- 1. Log into your customer account or register with BCA.
- 2. Find suitable vehicles with the BCA vehicle search.
- 3. Search the BCA auction calendar for exciting auctions.
- 4. Find useful information, documents & tools in our service area.
- 5. Discover locations for BCA auctions including all important information (address, ...).
- 6. Click here to take part in physical auctions online (BCA LiveOnline) or LiveBid auctions.
- 7. Find your perfect vehicle even quicker: vehicle quick search.
- 8. Keep up to date with the latest highlights, auctions and much more.
- 9. The next auctions at a glance.



## 2. BCA REGISTRATION

New to BCA? Then click the registration button and fill out the form. As soon as you have submitted all the necessary documents, you will receive your BCA login details in a few work days. Clicking "login" will take you to the login window. Here you can conveniently log on with your username and password.

### 2.1. REGISTRATION



- 1. Click here to register.
- 2. Click here to go directly to the login page Range.

### 2.2. LOGIN



- 1. Click here to regist.
- 2. Log in here with your username and password.
- 3. Forgotten your password? No problem. Request a new one here.



## 3. MY BCA ONLINE

## To adjust the settings on your personal BCA Online profile, click on "My BCA Online".

My BCA Online is your personal online profile. Using My BCA Online you can manage your additional online vehicle purchases and sales as well as your settings.

- 1. In this area you can view your completed purchases and sales, follow watched vehicles, hire transport and much more.
- 2. Here you can change your private settings, such as switch time zones, change your password or adjust email notifications.

| BCA                                     |   |  | ocation 🔪 Help & Support | 🚊 Welcome, Philipp, My BCA Log out |
|---|---|--|--------------------------|------------------------------------|
| GETTING STARTED - BUY IN EUROPE - SEARC | H - SALES - AFTER-SALES - SERVICES - SELI                   | ×  |                          | Connect to Live Online             |
|   | Looking for young cars at fixed price?                      | Discover now See BCA EuroShop  |                          |                                    |
| 0                                       | My Items 2<br>In Progress<br>Items Won<br>My Searches (NEW) | My Settings<br>Timezone<br>Change Password<br>Email Notifications<br>Data View<br>Search Filters |                          | δ xBid 0 days 0 hours 27 minutes ╺ |
|   | Edductor Accounts   | an Cahaaraht   |                          |                                    |



## 4. BCA VEHICLE SEARCH

The BCA vehicle search gives you the option to quickly and precisely find your perfect vehicle. The numerous filters such as manufacturer, model, body type and equipment make your search especially effective, helping you save time and money!

| BCA                             |                    |                  |   |                                |                                   |                       | Location | 🌜 Help & Support | L <b>1</b> | Welcome, Philipp, My BCA Log out   |
|---------------------------------|--------------------|------------------|---|--------------------------------|-----------------------------------|-----------------------|----------|------------------|------------|------------------------------------|
| GETTING START                   | ED - BUY IN EURO   | PE - SEARCH      | ✓ SALES ✓ AFTER-S                         | ALES - SERVICES -              | SELL -                            |                       |          |                  |            | Connect to Live Online             |
|                                 |                    |                  | Looking for you                           | ing cars at fixed price?       | Discover now                      | See BCA EuroShop      |          |                  |            |                                    |
|                                 |                    |                  | All Vehicle Types (6.038)                 | <b>Q</b> . Type your text here |                                   | 8 •                   | Sear     | sh               |            | 👸 xBid 0 days 0 hours 26 minutes 👻 |
| 1 My Searches                   | Save this search 3 |                  |   |                                |                                   |                       |          |                  |            | Sort by: 4 umber                   |
| Make                            | >                  | Showing 1 - 50 c | of 2.687 vehicles                         |                                |                                   |                       |          |                  | 1          | 2 3 4 5 > ▶ <mark> </mark>         |
| Model                           | >                  |                  |   |                                |                                   |                       |          |                  |            | 🚔 Print All <b>5</b> 🛠 Export All  |
| Derivative                      | >                  |                  | 6   | T LINE 2010                    |                                   |                       |          |                  |            |                                    |
| Sale Country<br>filter selected | ×                  | 200              | First Reg 30/04/2019<br>18,846 Kilometers | Chroma-blau<br>5 doors         | Manual<br>Petrol                  |                       |          |                  |            | Qualifying Gross                   |
| Sale Location 2                 | >                  |                  |   | Sedan                          | 103 KW / 140 PS                   |                       |          |                  |            |                                    |
| Vehicle Location                | >                  | •                | 🛑 ᡧ 🕨 Heidenheim (Hei                     | denheim), Ford Auction – Auc   | tion in hall + Live Online, Start | : 07/11/2019, Lot 1   |          |                  |            |                                    |
| Sale Date                       | >                  | 100              | Ford Focus 1.0 ECOBOOST S                 | TART-STOPP-SYSTEM AUT. C       | OOL&CONNECT, 2019                 |                       |          |                  |            | *                                  |
| Sale Channel                    | >                  | 15               | First Reg 26/03/2019                      | Chroma-blau                    | Automatic                         |                       |          |                  |            | Qualifying Gross                   |
| Mileage                         | >                  |                  | 22,754 Knometers                          | Sedan                          | 92 KW / 125 PS                    |                       |          |                  |            |                                    |
| Registration Year               | >                  |                  | 🛑 ⋞ 🕨 Hakenstedt (Hak                     | enstedt), Ford Auction – Auct  | ion in hall + Live Online, Start: | 13/11/2019, Lot 1     |          |                  |            |                                    |
| Transmission                    | >                  | 1990             | Food Food TUDNIED 1 0 FOO                 | POORT OT LINE 2010             |                                   |                       |          |                  |            |                                    |
| Fuel Type                       | >                  |                  | First Reg 21/02/2019                      | Iridium-schwarz                | Manual                            |                       |          |                  |            | Qualifying Gross                   |
| Body Type                       | >                  |                  | 24,345 Kilometers                         | 5 doors<br>Estate              | Petrol<br>92 KW / 125 PS          |                       |          |                  |            | •                                  |
| Body Colour                     | >                  |                  | 🛑 < 🕨 Berlin/Hoppegart                    | en (Berlin), Ford Auction – Au | iction in hall + Live Online, Sta | rt: 06/11/2019, Lot 1 |          |                  |            |                                    |
| Engine Capacity                 | >                  |                  |   |                                |                                   |                       |          |                  |            |                                    |
| Number of doors                 | >                  |                  | Ford Focus 1.5 ECOBOOST S                 | T-LINE, 2019                   |                                   |                       |          |                  |            | *                                  |

- 1. Select one of your saved search requests.
- 2. Select the appropriate filters and narrow your search.
- 3. Save your search request and activate notifications. In this way, you are always well informed of new vehicles being offered that match your search criteria.
- 4. Sort your search results, e.g. by relevance, auction date etc.
- 5. Easily print or export your search results.
- 6. Vehicle information: Clicking on the vehicle name allows you to see more information.
- 7. Here you can see in which country the vehicle is being sold, through which distribution channels and in which auction, inclding deadlines.
- 8. Add the vehicle to your watchlist, print out the vehicle information or follow the vehicle.



## 5. BCA AUCTION CALENDAR

With the BCA auction calendar, you can see all auctions at a glance, Europe wide, so you will always know which auctions are taking place on which days.

| BCA                             |             |                      |  |               | Location         | 🍋 Help & Support | 👱 Welcome, Philipp, My BCA Log out  |
|---------------------------------|-------------|----------------------|--|---------------|------------------|------------------|---|
| GETTING STARTED -               | BUY IN EURO | PE - SEARCH -        | SALES - AFTER-SALES - SERVICES   | - SELL -      |                  |                  | Connect to Live Online  |
|                                 |             |                      | Looking for young cars at fixed price?   | Discover now  | See BCA EuroShop |                  |   |
| BCA Home > Auction calendar     |             |                      |  |               |                  |                  | 该 xBid 0 days 0 hours 25 minutes  |
| Sale Country<br>filter selected | × >         | Showing 1 - 10 of 13 | 8 sales (189 sales across Europe)  |               |                  |                  |   |
| Sale Location                   | >           | Today - Tu           | uesday, 05 November 2019 2   |               |                  |                  | THE BCA EuroShop<br>IS MADE FOR   |
| Sale Channel                    |             | Com                  | nmercial Vehicles - xBid   |               |                  | 6 inds: 05/11 0  | 9:59 VOU!<br>Discover Now   |
|                                 |             |                      | Bid Renault Netto  P Young: Low Mileage Cars 55 vehicles Renault I  4 5  | Deutschland   |                  | Start: 05/11/2   | 2019  |
|                                 |             | Alphabet Alph        | nabet Austria – xBid<br>K 🔞 Alphabet Used Cars 0 vehicles Online   |               |                  | Ends: 05/11 1    | 0:59  |
|                                 |             | Alphabet Alph        | habet LCV / Nutzfahrzeuge 31/10/2019         Image: Compare the second seco | nicles Online |                  | Ends: 06/11 1    | 0:00  |
|                                 |             |                      | ks & credit institutions – xBid  |               |                  | Ends: 06/11 1    | 0:59 <b>XBid Banks &amp;</b><br>credit institutions<br>Start: Fri. 01. Nov. [04:00 PM<br>BRA Wed. 06. Nov. ] 11:00 AM<br>BCA Online |
|                                 |             | Alphabet Alph        | nabet Used Cars 04/11/2019   |               |                  | F-1-07/444       | ALLES AUF   |

- 1. You can filter the auction calendar by country, location, type and distribution channel.
- 2. Day and date upon which the auction takes place.
- 3. Here you can see the name of the auction including information about the goods being auctioned. Clicking on the auction name takes you to the detailed auction catalogue.
- 4. Find out the relevant distribution channel (on site auction including BCA LiveOnline, xBid auction, or LiveBid auction).
- 5. The number of vehicles being sold in this auction.
- 6. Date and start time of the auction.
- 7. Information about the auction at a glance.
- 8. Keep up to date with the latest highlights, auctions and much more.



## 6. AUCTION CATALOGUE

The auction catalogue gives you a detailed overview of vehicles being auctioned. In this way you can get an exact picture of suitable vehicles and plan your bidding strategy.

| BCA   |                 |  |                                     |  | Locati           | on 🔪 Help & Support | 🛓 Welcome, Philipp, My BCA 🛛 Log out                     |
|---|-----------------|--|-------------------------------------|--|------------------|---------------------|--|
| GETTING STARTED 👻   | BUY IN EUROPE 👻 | SEARCH - SALES - AFT   | TER-SALES - SERVICES -              | SELL ¥                                 |                  |                     | Connect to Live Online                                   |
|   |                 | Looking fo   | or young cars at fixed price?       | Discover now                           | See BCA EuroShop |                     |  |
|   |                 |  |                                     |  |                  |                     | 🕱 xBid 0 days 0 hours 24 minutes 👻                       |
| Leasing & Fleet - xBid       1                                  |                 |  |                                     |  |                  |                     |  |
| My Searches   |                 |  |                                     |  |                  |                     | Sort by: Lot Number 👻                                    |
| Make 2  | > Showi         | ing 1 - 50 of 88 vehicles  |                                     |  |                  |                     | 1 2 > ▶  |
| Model   | >               |  |                                     |  |                  |                     | 5 🖶 Print All 👌 Export All                               |
| Derivative<br>Sale Country<br>Sale Location<br>Vehicle Location |                 | Volkswagen Golf 1.6 TC<br>First Reg 26/09/2016<br>70,350 Kilometers<br>Darmstadt , Lot 1 | I ALLSTAR, 2016<br>5 doors<br>Sedan | Manual<br>Diesel<br>81 KW / 110 PS     |                  |                     | Current: 9,300 €<br>Number of Bids:0<br>Qualifying Gross |
| Sale Date   | >               |  | 3                                   |  |                  |                     |  |
| Mileage<br>Registration Year                                    | >               | Ford Mondeo 2.0 TDCI<br>First Reg 10/03/2017<br>171,046 Kilometers                       | 5 doors<br>Estate                   | Automatic<br>Diesel<br>110 KW / 150 PS |                  |                     | Current: 9,300 €<br>Number of Bids:0<br>Qualifying Gross |
| Transmission<br>Fuel Type                                       | >               | Darmstadt , Lot 2 4  |                                     |  |                  |                     |  |
| Body Type   | >               | Opel Astra K SPORTSTO  | URER 1.6CDTI SELECTION, 2016        |  |                  |                     | *  |
| Body Colour   | , G             | First Reg 26/09/2016<br>84,248 Kilometers  | 5 doors<br>Estate                   | Manual<br>Diesel                       |                  |                     | Current: 7,300 €<br>Number of Bids:0                     |
| Engine Capacity   | >               |  |                                     | 81 KW / 110 PS                         |                  |                     | Qualifying Gross   |
| Number of doors<br>Vehicle Source                               | >               | Darmstadt , Lot 3  |                                     |  |                  |                     |  |
|   |                 | C.L.L.INK  |                                     |  |                  |                     |  |

- 1. Here you will find all important auction information: auction name, country, location, date/time and important details such as conditions.
- 2. Filter the vehicles up for auction in accordance with your own criteria.
- 3. Vehicle information. Clicking on the vehicle name allows you to see the vehicle description as well as additional information.
- 4. The catalogue number tells you when a vehicle comes under the hammer in relation to the others in the auction.
- 5. Simply print or export the auction catalogue.
- 6. Add the vehicle to your watchlist, print out the vehicle information or follow the vehicle.



## 7. VEHICLE DESCRIPTION

With our vehicle descriptions we achieve transparency, so that you know what you are buying. Vehicle descriptions include extensive and sometimes illustrative information, such as engine type, euipment, condition and damage. Vehicles auctioned through BCA have undergone the BCA Vehicle Check based on the BCA damage catalogue.

In both cases you will find a condition report in the vehicle description which contains additional, detailed information.



- 1. Clicking this button loads the condition report in PDF format.
- 2. You can leave a personal note here.
- 3. The picture gallery contains photos of the relevant vehicle.
- 4. To previous or next vehicle in this auction.
- 5. Auction name, date and time.
- 6. Information on the location of the vehicle.
- 7. Place of auction and catalogue number for the vehicle.
- 8. Important notes/ comments on vehicle.
- 9. The schematic representation of damages (BCA Vehicle Check) gives you an overview of all the damage to the vehicle.Clicking the red circle will open up a picture of the relevant damage.





### 8. SUBMITTING A BID USING BCA LIVEBID

## To participate in BCA LiveBid auctions, you must first click on "LiveOnline" on the BCA homepage.

BCA LiveBid stands for interactive online auctions with a live auctioneer. This combines the advantages of the analogue and digital worlds. An auctioneer oversees every LiveBid auction, the customer bids on computer or notebook, regardless of their location, with the click of a mouse and is under fewer time constraints thanks to the BCA bidding agent. Questions for the auctioneer are facilitated at any time by virtue of a chat function.



- 1. Vehicle information.
- 2. Vehicle number and description of the current vehicle.
- 3. Current bid.
- 4. Status of the current bid.
- 5. Hammer green: the auctioneer is accepting bids.
- 6. Hammer red: bid has been accepted.
- 7. Place bid within the range of the next bidding increment.
- 8. Currency conversion.
- 9. Bid an amount which is above the next bidding increment.
- 10. Send a message to the auctioneer.



## 9. SUBMITTING A BID USING BCA LIVE ONLINE

### To participate in online and physical on-location auctions, you must first click on "Live Online" on the BCA homepage.

BCA allows you to comfortably participate by computer or notebook in on-location auctions. You can follow the vehicle presentation and events live, direct from the auction hall over video feed. Your bids are equally as valid as bids made by those attending the auction in person and upon request can be made by a bidding agent.



- 1. Vehicle information.
- 2. Vehicle pictures.
- 3. Vehicle number and description of the current vehicle.
- 4. Hammer green: the auctioneer is accepting bids.
- 5. Hammer red: bid has been accepted.
- 6. Sound on/off.
- 7. Current bid.
- 8. Increase current bid.
- 9. Currency conversion.
- 10. Place an automatic bid using the bidding agent.
- 11. Live stream from the auction hall.
- 12. Ask the auctioneer a question.



## 10. SUBMITTING A BID USING BCA ONLINE AND XBID PHASE

### To take part in our online auctions (xBid auctions), you must first log into the BCA homepage with your access data.

xBid auctions run over several days and end with a 20 second xBid phase. Here you once again have the chance to react to higher bids and secure your perfect vehicle. In addition, you have the opportunity to simply place your highest bid through the bidding agent.



- Here you can see the next bidding increment. You can also adjust your bid according to this amount.
- 2. By clicking on "bid exactly this amount" you can bid the above adjusted amount.
- 3. By clicking "bid for me up to this amount" the BCA bidding agent will automatically place bids for you within the next bidding increment, until the amount entered in point 1 has been reached. In this way, the amount entered in point one operates as a maximum bid.
- 4. End of auction.
- 5. Vehicle pictures.
- 6. Vehicle information.
- 7. View bidding history.
- 8. Catalogue number for vehicle.
- 9. Vehicle information.
- 10. Username of the highest bidder.
- 11. Current price.
- 12. Information on effect of bid: reserve not met, reserve met or minimum price met.
- 13. Next bidding increment.
- 14. Remaining bidding time in seconds.





Should you find yourself without the time to personally bid in one of our actions one day, you can comfortably rely on the BCA bidding agent. Using the BCA bidding agent enables you to participate in our on-site, LiveBid and xBid auctions without actually being present. Due to possible changes in a vehicle description and the deactivation of the BCA bidding agent associated with such an action, we recommend to activate the bidding agent max. 24 hours before the auction starts.

Please note that this option is only available the day before the auction starts. from about 4:30 p.m. onwards.



#### This is how you use the bidding agent in our various auction formats: Activation of the bidding agent for on-site, BCA Live Online, LiveBid auctions



- 1. Log in with your username and password.
- 2. Click on **"BCA Live Online"**. top right on the BCA homepage.
- 3. Select the auction with one click on **"Participate in Auction"**.
- Select the "Catalog" menu item and then the desired vehicle by clicking on "View vehicle details".
- 5. Here you can enter your maximum highest bid.

The BCA bidding agent will now automatically bid in the usual bidding steps up to the maximum amount you have entered.

At the end of the auction you will receive information by e-mail if you have bought the car or not.



Activation **during** the auction:



- 1. Log in with your username and password.
- 2. Click on **"BCA Live Online"**. top right on the BCA homepage.
- 3. Select the auction with one click on **"Participate in Auction"**.
- 4. Next the window opens where all vehicles can be auctioned one after the other and bid live.

Here you can also activate a bidding agent directly to the right of the bid steps by entering your maximum amount in the field and then clicking on "Place automatic bid".

The BCA bidding agent will now automatically bid in the usual bidding steps up to the maximum amount you have entered.

#### **BCA TIPP!**

You don't have time to wait for your desired vehicle, because it will be called later? Then please proceed as described in the previous chapter **"Activating the bidding agent before the start of the auction"**.



#### Bidding Agent xBid auction



- 1. Log in with your username and password.
- 2. Click on **"Auction Calendar"** on our BCA website.
- 3. Select an xBid auction in the Auction Calendar.
- 4. Select in the vehicle overview a vehicle.
- 5. Click on the button **"Place a bid on this vehicle"** in the vehicle file.
- 6. Enter your maximum bid in the bidding window and then click on **"Bid** for me up to this amount".

The BCA bidding agent will now automatically bid in the usual bidding steps up to the maximum amount you have entered.

At the end of the auction you will receive information by e-mail if you have bought the car or not.



## 12. BCA PREMIUM PARTNER

### The turbo for your purchasing! Our seal of quality: BCA Premium Partner.

In our auctions, you can now find vehicles from selected, renowned sellers even more quickly: we use the "BCA Premium Partner" seal of quality to highlight used car partners with whom we have worked successfully for many years. These primarily include strategic partners from the automotive trade and fleet operators, which fulfil our high demands when it comes to outstanding vehicle quality.

| 1                           | <b>Opel Astra 1.6 CDTI, 2016</b><br>First Reg 13/05/2016<br>97,862 Kilometers | 5 doors<br>Sedan            | Automatic<br>Diesel<br>100 KW / 136 PS | 1. The red <b>"P"</b> in the photo designates<br>the offered vehicle as BCA Premium<br>Partner vehicle.        |
|-----------------------------|---|-----------------------------|--|--|
| _                           | 🖶 🔦 🕨 Hamburg/Ellerau   | (Hamburg), Bronze/Silver \$ | Selection Mercedes-Benz – Auction in   | 2. If you use the "Vehicle source" filter  |
| Anzahl der T<br>Fahrzeugque | üren 🔹  | Fahrzeugquelle              | um Partner(196)                        | when searching for a vehicle and<br>select "BCA Premium Partner", you<br>will find the corresponding vehicles. |



## YOUR BCA CUSTOMER SERVICE

Do you have further questions about the settings and functions of the BCA website?

If so, you can contact us directly at +49 2131 31000 or info.de@bca.com. Our customer service team is happy to help!



Invoice country



LiveBid auction



**N** Online auction (xBid auction)



On site auction including BCA LiveOnline



fixed price auction